



HEART OF ENGLAND
Creating Futures

SIXTH FORM

Gipsy Lane
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Principal:
Jacqueline Hughes-Williams

Our ref: SAH

8th January 2017

Dear _____,

I have received an application from:
to join Heart of England Sixth Form in September 2017.

I would be grateful if you could supply a reference for:
by completing the attached reference request proforma.

It would also be appreciated if you could supply:

- a copy of the latest school report,
- details of any mock results and
- the predicted grades for examinations still to be taken.

Thank you for your assistance in this matter.

Yours sincerely

Mrs Grace Theay
Head of Sixth Form